

managing risk with responsibility

Aston A. Henry, Supervisor Telephone: 754 321-1900 Risk Management Department Fax: 754 321-1917

September 20, 2012		Signature on File	For Custodial Supervisor Use (<u>Only</u>
TO:	Camille LaChance, Principal		Custodial Issues Addressed	
	North Side Elementary School		Custodial Issues Not Addresse	d
FROM:	Robert Krickovich, Coordinator Facilities Design and Construct	•		
SUBJECT:	Indoor Air Quality (IAQ) Asses	sment	_	

On September 14, 2012, I conducted an assessment at **North Side Elementary School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ Assessment did not identify any existing conditions significantly impacting IAQ or presenting immediate health and safety concerns to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to allergens and / or conditions noted during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of any item/s identified and noted in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-1907.

cc: Directors, School Performance & Accountability
Shelley Meloni, Executive Director, Facilities Design and Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Supervisor, Risk Management
Sonja Coley, Senior Project Manager, Facilities Design and Construction
Broward Teachers Union
Federation of Public Employees

RK/tc Enc.

IAQ Assessment

North Side Elementary

Evaluation Date September 14, 2012

Time of Day

2:30

Outdoor Conditions	Temperature	81.3	Relative	Humidity [90.1	Ambient CO2	517
Fish Temper 801 74.		Relative Hum 46.9	 i	Range % - 60%	602		Occupants 2
Noticeable Odor	No	Visible water da staining?		Visible mi growt		Amount of material affected	
Ceiling 2' X 4' L	_ay in	No		No			
Walls Tack B	oard	No		No			
Floor Carp	et	No		No			
	Yes	HVAC Su Grills Cle		No		HVAC Return Grills Clean	No
=	Yes No	Inside of Duct Cle		Yes		Inside of Return Duct Clean	Yes
Room Surfaces Clean	No	Ceiling a Grills Cle		No			
	Yes	Exhaust Fans		N/A		Unapproved Chemicals Cleaners in Room	/ No
_	No		raps Wet	N/A		Air Fresheners	No
Room Cluttered	No	Food if Stored in in Sealed Contai		N/A		in Room	
Mechanical Equipmen	t Location					Mechanical Room Clear	n
Filters Installed Proper		Filter Cooling Co	s Clean			Inside of HVAC Unit Clear	n
Frank Air Intaka I a atti						Freeh Air Intelse Free	
Fresh Air Intake Location Pollutant Sources Near Intake					▼	Fresh Air Intake Free of Obstruction	
Observations							
Heavy dust on all shel grills dirty.	ves - Carpet ripp	oled and dirty - r	eturn gril	l extremely o	dirty - sup	ply grills dirty - ceilings	at supply
Opmosting Astron	ha Camarilata II	0ita D 1 01	- 44				
Corrective Actions to			arr ▼	Correc	TIVE ACTIO	ns to be Completed by	PPO ▼
Thoroughly clean all surfaces Thoroughly clean carpet			V				▼
Clean HVAC supply and return grills with Wexcide			▼				▼
Clean ceilings a	round HVAC sup	oply grills	▼				
			▼				▼
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